

## FREQUENTLY ASKED QUESTIONS

**Will you accept late submissions?**

No. The ability to lodge CRF applications will be disabled at the submission close date/time.

**Will you accept incomplete submissions?**

No. To ensure the CRF assessment process is fair and equitable, only complete applications will be considered.

**If I have more detail than can fit within your word limit(s), can I attach additional information to my application?**

DIP will accept **one additional page** of information - in addition to the information provided within the word limits of the on-line application. This page can be uploaded under the **Additional Project Support Documentation** section at the end of the application process.

(NB: One A4 page in total, with a minimum acceptable font size of 10. Anything submitted beyond this will not be considered as part of the application or assessment)

**Can I include the costs associated with completing any previous work related to the CRF proposal as a cash or 'in kind' contribution?**

No. Cash or in-kind contributions can only be attributed to the work that will be completed within the proposed scope of the CRF application.

**Do the research team members need to have a security clearance for our CRF application to be eligible for funding?**

No. However, if the outcome of R&D activity has the potential to be classified, or if classified inputs or discussions are needed to complete the work, then all team members undertaking the CRF activity should be capable of obtaining a Baseline security clearance. Australian citizenship is a condition of eligibility for a security clearance.

**Can I include references or letters of support from Defence representatives who are not participating in the CRF activity?**

Yes. Please attach any relevant correspondence as part of your application, especially if it addresses the criteria of 'desirability' from a potential Defence sponsor.

**Do you need a Participant Declaration from the Lead Participant (applicant) as well?**

Yes. All participants are required to provide a declaration signed by a relevant authority to confirm that the participant contribution(s) claimed in the application will be provided if the CRF application is successful. Please ensure the document is signed by the owner of the relevant budget where the contribution will be attributed from.

**Can the CRF monies be used towards purchasing of equipment?**

Yes, however, the equipment must be fundamental to the proposed scope of work, not currently available to the team through any other means than acquisition. Also one of the Objectives of the Defence Innovation Partnership is to support the development of 'leave behind' capability in South Australia, we would favour equipment purchases that will be made broadly available to the South Australian R&D community.

**Are University levies, such as an Infrastructure Levy, able to be funded by the CRF?**

The CRF activity budget should include direct and indirect costs attributable to the activity. In the case where the University decides to waive these, they should still be fully costed and included in the in-kind contribution section of the activity budget.

Indirect costs: Infrastructure levy & overheads – 40% multiplier;

In-kind contributions: should reflect the actual value of the contribution.